



DHANAMANJURI  
UNIVERSITY

ਡੀ.ਐਮ. ਕਾਲਜ ਆਫ ਕਾਮਰਸ, ਇਮਫਲ

**D.M. COLLEGE OF COMMERCE, IMPHAL**

**DHANAMANJURI UNIVERSITY**



**PROSPECTUS**

**2 0 2 6 - 2 0 2 7**



**NAAC**  
Grade **B**



DM. COLLEGE OF COMMERCE

# **PROSPECTUS**

*for the academic session*

2 0 2 6 - 2 0 2 7







## AN INTRODUCTION

1. Name : DM. College of Commerce
2. Address : DM. College Campus, Thangmeiband, Imphal West - 795001, Manipur.
3. Telephone No. : (0385) 2446805
4. Date of Establishment : August 6, 1996.
5. Date of UGC Recognition : 1<sup>st</sup> April 1998 under 2(f) & 12(b)
6. University : Dhanamanjuri University, Imphal.
7. College Website : [www.dmccommerce.edu.in](http://www.dmccommerce.edu.in)
8. E-mail address : [dmccprincipal@gmail.com](mailto:dmccprincipal@gmail.com)
9. Type of College : Co-education College for Commerce & Management.
10. Location : Urban
11. Name of the Principal : Prof. Kh Rajen Singh
12. Total Enrolment in 2025-2026 : 1454
13. Accredited level by NAAC : B Grade
14. Core Competencies:
  - (a) A Premier full-fledged Commerce & Management Government College.
  - (b) Committed Teaching Faculty.
  - (c) Attended by students from all over the state.
  - (d) Offering disciplines in Commerce and Management.



## *From the Desk of the Principal*



In the history of education in Manipur, our college is unique for exclusively imparting Commerce education at both undergraduate and postgraduate levels. It is the only full-fledged Government College in the state dedicated to Commerce and Management.

The college offers career-oriented courses such as BBA (Bachelor of Business Administration), Foreign Trade (Add-on Course), and also serves as a study center for the Institute of Company Secretaries of India. These job-oriented professional programs help students gain opportunities to meet global employment demands and connect their intelligent and energetic minds with the social environment, enabling them to improve both their own and others' livelihoods.

Our college is equipped with all necessary infrastructures, including state-of-the-art lecture rooms, a computer laboratory, a Wi-Fi-enabled campus, and a well-furnished library, which together provide an excellent academic atmosphere and ideal learning conditions. A team of highly talented and dedicated faculty, supported by professional and non-academic staff, ensures quality education and guidance.

The purpose of our college is to instill in students a passion for learning, providing them with the knowledge and understanding they need to make meaningful contributions to the communities in which they live and work. We offer a disciplined, vibrant academic environment to nurture talent and pursue excellence.

I warmly welcome you to join our endeavor for excellence and become part of the distinguished fraternity that upholds and carries forward the legacy of D.M. College of Commerce.

I wish all aspiring students, a successful and bright future.

**(Prof. Kh Rajen Singh)**  
Principal



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# DHANAMANJURI UNIVERSITY

Dhanamanjuri University (D.M. University) was established under “The Dhanamanjuri University Act, 2017” which came into force on the 6<sup>th</sup> of April, 2018 through a notification in Manipur Gazette published by the Department of Higher and Technical Education, Government of Manipur. “The Dhanamanjuri University Bill, 2017” was passed on the floor of Manipur Legislative Assembly on 3<sup>rd</sup> August, 2017. The University was established under the National Scheme of Rashtriya Uchcharat Shiksha Abhiyan (RUSA).

Dhanamanjuri University is a long-cherished dream of our founding fathers and Maharani Dhanamanjuri, the Mother and guiding Spirit behind this “seat of learning”. Manipur, an ancient Kingdom, had a composite traditional system of education in the field of warfare, martial arts, games and sports, culture and many other schools of thought training the people in various professional activities in ancient forms. The people have carried down this legacy of quest for knowledge and civilized existence since time immemorial. Ancient works of knowledge in the original scripts of Manipur stand as testimony to the nurturing of the idea of a University, in the minds of our forefathers and foremothers. The state has celebrated the tradition of a purely intellectual pursuit which conserves the original ethos of the land and its people while receptive with an open mind to change in course of time.

Established under the national scheme, the University comprises five constituent colleges: Dhanamanjuri College of Science (D.M. College of Science), Dhanamanjuri College of Arts (D.M. College of Arts), Dhanamanjuri College of Commerce (D.M. College of Commerce), Ghanapriya Women’s College (G.P. Women’s College), and Lairenmayum Sheibyashachi Law College (L.M.S. Law College), all of which occupy common, adjoining or neighbouring physical spaces.

Dhanamanjuri University is situated in the heart of Imphal City. The campus is bounded by National Highway No. 2 in the East, Thangmeiband Road in the North and the Naga River in the South, Ghanapriya Women’s college is located at South-west of Kangla, the old palace of Manipur near the Raj Bhavan and L.M.S. Law College is located adjacent to the University Campus, along the National Highway No. 2.

## **D.M COLLEGE OF COMMERCE**

D.M. College of Commerce came into being on 6th August 1996, the Golden Jubilee year of D.M. College, bifurcated from the erstwhile D.M. College of Arts and Commerce. The college is unique in the state, as it exclusively imparts Commerce Education up to Graduation level. The College is a co-educational institution with all the paraphernalia of modern education. Besides the different departments of Commerce, the college has departments of Languages – Manipuri, English, and

Hindi. The College is equipped with essential infrastructure, including physical facilities, qualified academic staff, professional support, and non-academic personnel. It also provides a separate library with a dedicated reading room. The classrooms and campus are thoughtfully designed to create a conducive academic environment, equipped with modern facilities. The College is accredited “B” Grade, securing 2.03 CGPA by National Assessment and Accreditation Council (NAAC) in the year 2019.

D.M. College of Commerce has been imparting Commerce Education for many years, including students from other states. It also offers BBA (Bachelor of Business Administration), a professional Three- Year Course since 2009. Recently, it has adopted 4-year courses for both B. Com and BBA with multiple exit schemes in line with the National Education Policy. The courses are designed to equip students to meet the increasing demands of the global job market. It also offers skill-oriented courses including Bachelor of Vocational Studies, Tally & GST Certificate Course, Free Computer Education sponsored by Bharatia Vidya Bhavan etc., to enhance employability. The College has been designated as a Study Centre of the Institute of Company Secretaries of India since 2017. A number of awards, including Chanam Biren Singh Award for the best performance in B. Com (Honours and General) examination, has been instituted since 1999.

The college takes active part in extra-curricular and other leadership training programmes.

The college has been participating in All India University sports and cultural events. Our students have consistently delivered outstanding performances in various events.

**VISION :** To emerge as a center of excellence and innovation in the field of Commerce and Management education through leadership in professional education with concern for social and human values.

**MISSION:** To develop highly competent professionals in the area of Business, Management, Entrepreneurship, Banking, Insurance, Accounting and capable of providing leadership to the Indian and international business activities and to enable young professional to be responsible and responsive to the demands of the society in an ever-changing environment.

### **CORE COMPETENCIES:**

- 67 years of Commerce Education
- Qualified and experienced Faculty
- 8 Semester B.Com Course
- 8 Semester BBA Course
- Study Center of Institute of Company Secretary India

- Vocational Course in Retail Management
- Tally & GST Certificate Course
- Free Computer Education sponsored by Bharatia Vidya Bhavan

## **IT ENABLED CLASSROOMS AND LABS**

Classrooms are equipped with modern audio-visual teaching aids, LCD projectors, and networked systems with up-to-date computer configurations and internet connectivity to effectively support teaching, learning, and research activities.

The computer laboratory is equipped with multiple systems featuring updated hardware and software, high-speed internet connectivity, and essential peripherals such as printers, scanners, and projectors.

## **HOSTEL**

Hostel facility is available for both boys and girls inside the campus. DM College Commerce Boys' Hostel, MOBC Hostel and DM College of Commerce Ladies' Hostel provides hostel facilities for the students. The affairs of the hostel, including the admission process are managed by the College Hostel Management Committee.

## **SPORTS ACTIVITY**

Sports play a vital role in the holistic development of an individual, and the life of a young person is incomplete without games and physical activities. They keep individuals active, enthusiastic, and energetic. Every year, the College organizes a Sports Week, providing students with an opportunity to relax and rejuvenate both mentally and physically. Our students actively participate in various sports events held within and outside the state, bringing laurels to the College.

## **CULTURAL ACTIVITIES**

The College organizes an Annual College Week featuring events such as Literary Meets and Inter-house competitions, providing students with a platform to showcase their literary talents and skills. Our students also actively participate in various cultural activities conducted at different university levels.

## **SIN – LANG MANAGEMENT FESTIVAL**

A Management Festival titled *Sin Lang Festival* is organized annually by the BBA Department of DM College of Commerce with the objective of imparting practical management skills to students. Participants from across the state take part in the event, which features a variety of competitions including dance, debate, painting, quiz, and business idea contests. The festival also includes highlights such as the Miss Sin Lang contest and a Rock Show.

## **STUDY TOUR AND INDUSTRIAL VISIT**

The College organizes industrial visits to various industries within the State as well as to other states, enabling students to gain firsthand knowledge of how industries function. It also arranges study tours under the guidance of responsible faculty members to important commercial and tourist centers within the state and across the country.

## **TUCK-SHOP**

Tuck-Shop is an annual food festival organized for BBA students to help them apply their business knowledge in a practical setting. Students are divided into groups, each setting up and managing their own food stall to serve customers. Judges evaluate the entire process—from stall setup to sales—while also collecting customer feedback. The total sales proceeds are considered, and prizes are awarded to the winning group.

## **NATIONAL SERVICE SCHEME**

Our college has two National Service Scheme (NSS) units, each comprising one hundred student volunteers. These units focus on imparting knowledge and experience in social service, life skills, climate change awareness, disaster and emergency management, and the development of leadership qualities—essential for nurturing responsible citizens of the nation.

## **LIBRARY AND INFORMATION CENTRE**

To meet the needs of faculty and students, the library is well stocked with the latest books as well as back volumes of journals and periodicals. Library automation is currently in progress using library software. In addition, the College is taking steps to introduce an e-library to further enhance the knowledge and learning resources available to both staff and students.

## **STUDENT UNION**

The college has a Student's Union of elected secretaries, whose purpose is to promote the social, literary and cultural objectives and aspirations of the students. Principal of the college is the President and the Secretaries are guided by the Vice-President of the Students Union and faculty in charge for all the portfolios.

## **COLLEGE UNIFORM**

The college has a common uniform for boys and girls respectively with an objective of making separate identity. The students have to wear the college uniform compulsorily while coming to college for attending classes, examination and other functions of the college.

## DRESS CODE FOR B.COM

**For Boys** : Dark Grey Trouser and Light Blue Shirt

**For Girls** : Dark Grey Phaneek and Light Blue Shirt

## DRESS CODE FOR BBA

**For Boys** : White Shirt, Black Trouser, Black Shoes, Maroon Tie, and Black Blazer for winter.

**For Girls** : White Shirt, Black Trouser, Black Shoes, Maroon Tie/Scarf, Black Blazer for winter.

## PROGRAM STRUCTURE BACHELOR OF COMMERCE (NEP 4 Years Degree)

### SEMESTER I

Sl. No.	Title of the Course	Course Code	Course Category	CIE	SEE	Total Marks	Credit
1	Principle and Practice of Management	CCO-101	DSC	20	80	100	4
2	Business Laws	CCO-102	DSC	20	80	100	4
3	Financial Accounting	CCO-103	DSC	20	80	100	4
4.	Fundamentals of Entrepreneurship	GCO-101	GE	20	80	100	4
5.	English	ACO-001	AEC	10	40	50	2
6.	Communication Skills	SCO-101	SEC	10	40	50	2
7.	NSS	VAC-001	VAC	50	0	50	2
	YOGA						
	Total						22

### SEMESTER II

Sl. No.	Title of the Course	Course Code	Course Category	CIE	SEE	Total Marks	Credit
1	Cost Accounting	CCO-104	DSC	20	80	100	4
2	Company Laws	CCO-105	DSC	20	80	100	4
3	Business Environment	CCO-106	DSC	20	80	100	4
4.	Computer Applications in Business	GCO-102	GE	20	80	100	4
5.	MIL	ACO-002	AEC	10	40	50	2
6.	E- Commerce	SCO-102	SEC	10	40	50	2
7.	NSS	VAC-002	VAC	50	0	50	2
	YOGA						
	Total						22

**SEMESTER- III**

Sl. No.	Title of the Course	Course Code	Course Category	CIE	SEE	Total Marks	Credit
1	Business Statistics	CCO-207	DSC	20	80	100	4
2	Management Accounting	CCO-208	DSC	20	80	100	4
3	Marketing Management	CCO-209	DSC	20	80	100	4
4.	Financial Literacy	GCO-203	GE	20	80	100	4
5.	English	ACO-003	AEC	10	40	50	2
6.	Cyber Security	SCO-203	SEC	10	40	50	2
7.		VAC-003	VAC	10	40	50	2
	VAC						
	Total						22

**SEMESTER IV**

Sl. No.	Title of the Course	Course Code	Course Category	CIE	SEE	Total Marks	Credit
1	Financial Management	CCO-210	DSC	20	80	100	4
2	Business Economics	CCO-211	DSC	20	80	100	4
3	Human Resource Management	CCO-212	DSC	20	80	100	4
4.	Indian Business Models	GCO-204	GE	20	80	100	4
5.	MIL	ACO-004	AEC	10	40	50	2
6.	Team Building	SCO-204	SEC	10	40	50	2
7.		VAC-004	VAC	10	40	50	2
	VAC						
	Total						22

**SEMESTER- V**

Sl. No.	Title of the Course	Course Code	Course Category	CIE	SEE	Total Marks	Credit
1	Auditing and Assurance	CCO-313	DSC	20	80	100	4
2	Income Tax Laws and Practices	CCO-314	DSC	20	80	100	4
3	Business Mathematics	CCO-315	DSC	20	80	100	4
4.	Macro-Economic Policy	ECO-001	DSE	20	80	100	4
5.	Computer Accounting System	GCO-305	GE	20	80	100	4
6.	Income Tax Filing and Return	SCO-305	SEC	10	40	50	2
	Total						22

**SEMESTER-VI**

Sl. No.	Title of the Course	Course Code	Course Category	CIE	SEE	Total Marks	Credit
1	Corporate Accounting	CCO-316	DSC	20	80	100	4
2	Organisation Behaviour	CCO-317	DSC	20	80	100	4
3	Research methodology	CCO-318	DSC	20	80	100	4
4.	International Business	ECO-002	DSE	20	80	100	4
5.	Creativity and Innovation	GCO-306	GE	20	80	100	4
	Total						20

**SEMESTER-VII (Honours with Research)/(Honours Only)**

Sl. No.	Title of the Course	Course Code	Course Category	CIE	SEE	Total Marks	Credit
1	Indian Financial System	CCO-419	DSC	20	80	100	4
2	GST and Custom Laws	ECO-003	DSE	20	80	100	4
3	Digital Marketing	ECO-004	DSE	20	80	100	4
4.	Basic IT Tools	ECO-005	DSE	20	80	100	4
5.	Sustainable Development	GCO-407	GE	20	80	100	4
	Total						20

**SEMESTER – VIII (Honours with Research)**

Sl. No.	Title of the Course	Course Code	Course Category	CIE	SEE	Total Marks	Credit
1	Business Ethics and Value	CCO-420	DSC	20	80	100	4
2	The Economy of Bharat	GCO-408	GE	20	80	100	4
3	Academic Project						12
	Total						20

**SEMESTER- VIII (Honours Only)**

Sl. No.	Title of the Course	Course Code	Course Category	CIE	SEE	Total Marks	Credit
1	Business Ethics and Value	CCO-420	DSC	20	80	100	4
2	Project Management	CCO-421	DSC	20	80	100	4
3	Sustainability Marketing	ECO-006	DSE	20	80	100	4
4.	Rural Management	ECO-007	DSE	20	80	100	4
5.	The Economy of Bharat	GCO-408	GE	20	80	100	4
	Total						20

**PROGRAM STRUCTURE**  
**BACHELOR OF BUSINESS ADMINISTRATION**  
**(NEP 4 YEARS DEGREE)**

**SEMESTER I**

Sl. No.	Course Code	Title of the Course	Category of Courses	SEE	CIE	Marks Total	Credits
1	CBB-101	Principles & Practices of Management	DSC	80	20	100	4
2	CBB-102	Business Accounting	DSC	80	20	100	4
3	CBB-103	Fundamentals of Marketing	DSC	80	20	100	4
4.	GBB-101	Business Organization	GE	80	20	100	4
5.	ABB-001	English	AEC	40	10	50	2
6.	SBB-001	Computer and IT -Application	SEC	40	10	50	2
7.	VAC-001	YOGA/NSS/EVS	VAC	40	10	50	2
	<b>Total</b>			<b>440</b>	<b>110</b>	<b>550</b>	<b>22</b>

**SEMESTER II**

Sl. No.	Course Code	Title of the Course	Category of Courses	SEE	CIE	Marks Total	Credits
1	CBB-104	Human Resource Management	DSC	80	20	100	4
2	CBB-105	Managerial Economics	DSC	80	20	100	4
3	CBB-106	Cost Accounting	DSC	80	20	100	4
4.	GBB-102	Entrepreneurship & Family Business	GE	80	20	100	4
5.	ABB-002	MIL	AEC	40	10	50	2
6.	SBB-002	Personality Development & Interview Skill	SEC	40	10	50	2
7	VAC-002	NSS	VAC	40	10	50	2
	<b>Total</b>			<b>440</b>	<b>110</b>	<b>550</b>	<b>22</b>

**SEMESTER III**

Sl. No.	Course Code	Title of the Course	Category of Courses	SEE	CIE	Marks Total	Credits
1	CBB-207	Management Accounting	DSC	80	20	100	4
2	CBB-208	Organizational Behaviour	DSC	80	20	100	4
3	CBB-209	Statistics for Business Decision	DSC	80	20	100	4
4.	GBB-203	Indian Business Model	GE	80	20	100	4
5.	ABB-003	English	AEC	40	10	50	2
6.	SBB-003	Financial Software	SEC	40	10	50	2
7	VAC-003	EVS	VAC	40	10	50	2
	<b>Total</b>	440			<b>110</b>	<b>550</b>	<b>22</b>

**SEMESTER IV**

Sl. No.	Course Code	Title of the Course	Category of Courses	SEE	CIE	Marks Total	Credits
1	CBB-210	International Business	DSC	80	20	100	4
2	CBB-211	Financial Accounting and Reporting	DSC	80	20	100	4
3	CBB-212	Production & Operations Management	DSC	80	20	100	4
4.	GBB-204	Office Organization & Management	GE	80	20	100	4
5.	ABB-004	MIL	AEC	40	10	50	2
6.	SBB-004	Industrial Visit and Case Study	SEC	40	10	50	2
7	VAC-004		VAC	40	10	50	2
	<b>Total</b>			440	110	<b>550</b>	<b>22</b>

**SEMESTER V**

Sl. No.	Course Code	Title of the Course	Category of Courses	SEE	CIE	Marks Total	Credits
1	CBB-313	Financial Institutions & Markets	DSC	80	20	100	4
2	CBB-314	Business Law	DSC	80	20	100	4
3	CBB-315	Business Research Method	DSC	80	20	100	4
4	EBB-001	International Marketing (M)	DSE	80	20	100	4
	EBB-011	Industrial Relation (HRM)					
5	GBB-305	Quantitative Techniques for Management	GE	80	20	100	4
6.	SBB-305	Internship	SEC	-	50	50	2
	<b>Total</b>			400	150	550	22

**SEMESTER VI**

Sl. No.	Course Code	Title of the Course	Category of Courses	SEE	CIE	Marks Total	Credits
1	CBB-316	Business Policy & Strategic Management	DSC	80	20	100	4
2	CBB-317	Corporate accounting	DSC	80	20	100	4
3	CBB-318	Auditing	DSC	80	20	100	4
4	EBB-002	Consumer Behaviour (M)	DSE	80	20	100	4
	EBB-012	Strategic HRM (HRM)					
5	GBB-306	Business Ethics & Corporate Governance	GE	80	20	100	4
	<b>Total</b>			400	100	500	20

**SEMESTER VII (Honours only/Honours with Research)**

Sl. No.	Course Code	Title of the Course	Category of Courses	SEE	CIE	Marks Total	Credits
1	CBB-419	Rural Management	DSC	80	20	100	4
2		Marketing/ HRMSpecialisation	DSE	80	20	100	4
3		-do-	DSE	80	20	100	4
4		-do-	DSE	80	20	100	4
5	GBB-407	Sustainable Development	GE	80	20	100	4
	<b>Total</b>			<b>400</b>	<b>100</b>	<b>500</b>	<b>20</b>

Specialisation / (DSE)			
Marketing (M)		Human Resource Management (HRM)	
Course Code	Title of the Course	Course Code	Title of the Course
EBB-003	Marketing of Services	EBB-013	Compensation & Performance Management
EBB-004	Rural Marketing	EBB-014	Industrial Law
EBB-005	Integrated Marketing Communication	EBB-015	Human Resource Accounting

**SEMESTER VIII (Honours only)**

Sl. No.	Course Code	Title of the Course	Category of Courses	SEE	CIE	Marks Total	Credits
1	CBB-420	Project Management	DSC	80	20	100	4
2	CBB-421	Brand Management	DSC	80	20	100	4
3		Marketing/ HRMSpecialisation	DSE	80	20	100	4
4		-do-	DSE	80	20	100	4
5	GBB-408	Creativity and Innovation	GE	80	20	100	4
	<b>Total</b>			<b>400</b>	<b>100</b>	<b>500</b>	<b>20</b>

**SEMESTER VIII (Honours with Research)**

Sl. No.	Course Code	Title of the Course	Category of Courses	SEE	CIE	Marks Total	Credits
1	CBB-420	Project Management	DSC	80	20	100	4
2	GBB-408	Creativity and Innovation	GE	80	20	100	4
3		Academic Project					12
	<b>Total</b>						<b>20</b>

<b>Specialisation / (DSC)</b>			
<b>Marketing (M)</b>		<b>Human Resource Management (HRM)</b>	
<b>Course Code</b>	<b>Title of the Course</b>	<b>Course Code</b>	<b>Title of the Course</b>
EBB-006	Digital Marketing	EBB-016	Global HR Practices
EBB-007	Marketing Research	EBB-017	Talent Management

**N.B. :** EBB-001 to EBB-007 denotes electives for Marketing Specialisation  
 EBB-011 to EBB-017 denotes electives for Human Resource Management Specialisation

*Undergraduate degree programmes of either 3 or 4-year duration, with multiple entry and exit points and reentry options within this period, with appropriate certifications such as:*

1. *a certificate after completing 1 year (2 semesters) of study in the chosen fields of study,*
2. *a diploma after 2 years (4 semesters) of study,*
3. *a bachelor's degree after a 3-year (6 semesters) programme of study,*
4. *a bachelor's degree with honours after a 4-year (eight semesters) programme of study or a bachelor's degree with research after a 4-year (eight semesters) programme of study if the student completes a rigorous research project in their major area(s) of study.*

## **Letter Grades and Grade Points**

The Grade Point Average (GPA) is computed from the grades as a measure of the student's performance. The GPA is based on the grades of the current term, while the Cumulative GPA (CGPA) is based on the grades in all courses taken after joining the programme of study. The contribution of each course to the GPA is the product of the number of credits and the grade point corresponding to the grade obtained. For instance, if it is a 3-credit course, and the student gets a B grade (which corresponds to 6 grade points, then the contribution of the course to the total grade points is equal to 3 x 6, or 18. To get the GPA for a semester, one adds the grade point contributions of all the courses taken in the semester, and divides this total by the number of credits. The CGPA is similarly calculated, the only difference being that one considers the grade point contributions of all the courses taken in all the terms. The GPA and CGPA are rounded off to the first decimal place.

<b>Letter Grade</b>	<b>Grade Point</b>
O (outstanding)	10
A+ (Excellent)	9
A (Very good)	8
B+ (Good)	7
B (Above average)	6
C (Average)	5
P (Pass)	4
F (Fail)	0
Ab (Absent)	0

## ADMISSION PROCEDURE FOR B.B.A and B.COM:

- (i) **For B. Com** : Application forms for admission to B.Com 1<sup>st</sup> semester will be issued only to candidates securing 45% marks , at 10+2 level or its equivalent . However, there is 5% relaxation for SC/ST/OBC/DP/PCP/SP of eminence and daughter of ex-servicemen. Students will be admitted to B.com first semester on the basis of marks obtained at 10+2 and entrance test. The application form for admission is enclosed with the prospectus itself .
- (ii) **For B.B.A.** : Application forms for admission to B.B.A1<sup>st</sup> semester will be issued only to candidates securing 50 % marks, at 10+2 level or its equivalent. However, there is 5% relaxation for SC/ST/OBC/DP/PCP/SP of eminence and daughter of an ex-serviceman. Students will be admitted to B.B.A first semester based on 10+2 marks and an entrance test comprising a written and a personal interview. The application form for admission is enclosed with the prospectus itself .
- (iii) **How to apply** : Prospectus can be obtained from the college office on payment of the prescribed fee by cash or by a demand draft payable to the Principal, D.M. College of Commerce, Imphal.
- (iv) Duly completed application forms together with required enclosures are to be submitted on or before the last date of submission notified by the college /university. Incomplete forms and those submitted after the last date shall be summarily rejected.
- (v) Reservation Policy as notified by the State Government from time to time shall be strictly followed.
- (vi) Annual intake: the total number of seats in B.Com is 400
- (vii) Admission will be strictly on the basis of 10 + 2 mark

## ENCLOSURES TO BE SUBMITTED ALONG WITH THE APPLICATION FORM:

- (i) Original Marksheets and Amit Card of class XII and X, along with a self-attested photocopy.
- (ii) Four copies of a recently taken passport-size photograph.
- (iii) Provisional Certificate of Class X and Class XII.
- (iv) Caste/Tribe certificate issued by the concerned Deputy Commissioner/SDO in case of Schedule Caste/Tribe category.
- (v) A court affidavit in case of handicapped candidates and candidates with study breaks.
- (vi) National Level Sports Certificate in case of Sports persons.

## SCHEME OF EXAMINATION

As per the guidelines of Dhanamanjuri University, there shall be a university examination at the end of each semester.

## **B COM and BBA CLASS ATTENDANCE:**

- i) As a step to ensure regularity of the students, those students who fail to secure 75% attendance in the first 2 months of every semester, will not be allowed to appear the University Examination of the semester concerned. Relaxation will be given only under exceptional circumstances.
- ii) Students with poor attendance shall have to pay a fine of Rs.1500/- per subject or as decided by the College Committee.
- iii) No BBA or B Com student shall be allowed to join simultaneously any other course whatsoever. In case it is done by any student and it comes to the notice to the college, his/her admission to the course will be cancelled.

## **PARENTS, TEACHERS MEETING :**

- i) There shall be at least one parent-teacher meeting in every academic session, and also to be organized as and when the need arises.
- ii) An Induction Programme is organized every year as a move to welcome the newly admitted B. Com and BA 1st Semester Students. Parents are also invited to the programme. Such a meeting provides a platform for parents and teachers to discuss issues concerning attendance, progress, and future prospects of the students.

## TEACHING STAFF

Prof. N. Jayenti Devi	Dean, School of Business Studies (DMU)	ACCOUNTING AND FINANCE	M.Com., Ph.D
Dr. P. Tikendrajit Singh	Assoc. Professor, Head, Dept. of Commerce, DMU	ACCOUNTING AND FINANCE	M.Com., Ph.D
Dr. Raibirola Kojam	Assoc. Professor	MANAGEMENT	M. Com., M. Phil
Dr. Ch. Mary Thomas	Assoc. Professor & Nodal officer Campus Recruitment and Placement Cell, DMU	MANAGEMENT	M.Com., NET, Ph.D
Dr. A. Debala Devi	Assoc. Professor, VP Student Union & Director, ICSI, Imphal Study Centre	BUSINESS LAW AND AUDITING	M.Com., B.Ed, NET, SLET Ph.D.
Dr. A. Victoria	Asst. Professor	MANAGEMENT	M.Com., Ph.D
Dr.W. Priyokumar Singh	Asst. Professor	ACCOUNTING AND FINANCE	M.Com., Ph.D
Y. Basanta Singh	Asst. Professor	ACCOUNTING AND FINANCE	M.Com., M.Phil.
Dr. Geeta Thanjam	Asst. Professor	BUSINESS LAW AND AUDITING	M.Com., Ph.D.
Dr. N. Bala Devi	Asst. Professor	MANAGEMENT	M.Com., M.Phil. Ph.D
N. Birendra Singh	Asst. Professor & Warden MOBC Boys' Hostel	ACCOUNTING AND FINANCE	M.Com., M.Phil
S. Bhogin Singh	Asst. Professor, Nodal Officer AISHE &Asst Coordinator, DMU Incubation Center	MANAGEMENT	M.Com., M.Phil
Dr. M. Menarani Devi	Asst. Professor	BUSINESS LAW AND AUDITING	M.Com., M.Phil., Ph.D
Ch. Sanajaobi Devi	Asst. Professor	MANAGEMENT	M.Com., M.Phil.
L. Tarunbala Devi	Asst. Professor	BUSINESS LAW AND AUDITING	M.Com., M.Phil.
Dr. Kiirri Onand Monsang	Asst. Professor, Nodal Officer Anti Ragging Committee DMU, Nodal Officer, Nasha Mukta Bharat Abhiyan, DMU, Superintendent DMCC Ladies' Hostel	BUSINESS LAW AND AUDITING	M.Com., JRF, Ph.D
Dr. M. Biren Singh	Asst. Professor & Library in Charge	MANAGEMENT	M. Com., JRF, Ph. D, B.ed
Dr. L. Kirankumar Singh	Asst. Professor & Asst. Coordinator, BBA, Programme Officer NSS Unit I	MANAGEMENT	M. Com., JRF, SLET
Dr. O. Deepakkumar Singh	Asst. Professor, Asst Coordinator B. Voc	ACCOUNTING AND FINANCE	M. Com., Ph. D, NET
Dr. Neeta Longjam	Asst. Professor	BUSINESS LAW AND AUDITING	M. Com., Ph. D, NET
Dr. Alice Mongjam	Asst. Professor & Programme Officer, NSS, Unit III	ACCOUNTING AND FINANCE	M. Com., Ph. D, JRF
Shahnaz Begum	Asst. Professor	ACCOUNTING AND FINANCE	M. Com., JRF, B.ed
Dr. N. Minorca	Asst. Professor	ACCOUNTING AND FINANCE	M. Com., Ph. D, NET
Dr. Mohd. Sarwar Rahaman	Asst. Professor	MANAGEMENT	M. Com., Ph. D, JRF
Dr. Romun Partakson Chiru	Asst. Professor	BUSINESS LAW AND AUDITING	M. Com., Ph. D, JRF
Dr. W. Subaschandra	Assoc. Professor	Economics	M.A. Economics, Ph.D.
Dr. Th. Priyokumar Singh	Asst. Professor & Coordinator, BBA	Economics	M.A. Economics, Ph.D.

Dr. L. Sanatomba Meetei	Asst. Professor & Coordinator, IQAC	Economics	M.A. Economics, Ph.D.
Dr. Kh. Sushma Devi	Asst. Professor	English	M.A. English, M.Phil, Ph.D.
Dr. Th. sobita	Asst. Professor	English	M.A., English, M.Phil., Ph.D.
Dr. L. Romabati Devi	Asst. Professor	English	M.A., English, Ph.D.
Ch. Ibungochouba	Asst. Professor	Mathematics	M.Sc. Mathematics, M.Phi.
Dr. N. Chandrajini Devi	Asst. Professor	Mathematics	M.Sc. Mathematics, M.Phil., Ph.D
Th. Ojenkumar Singh	Asst. Professor	Computer	M.C.A., M.Phil.
Ng. Nandarani Devi	Asst. Professor	Computer	MCA, NET
Dr. S. Ghanashyam	Asst. Professor	Manipuri	M.A. (Manipuri), NET, Ph.D.
Dr. Devajit Athokpam	Asst. Professor & Nodal Officer, NSS, Unit II	Environmental Science	M.Sc. EVS, M.Phil., Ph.D.

#### GUEST FACULTY

Dr. H. Nandakeshor	Guest Faculty	Management	MBA, NET, Ph.D.
Dr. H. Soni Devi	Guest Faculty	Management	MBA, Ph.D.
L. Bidyathan	Guest Faculty	Management	MBA, NET

### NON TEACHING STAFF

A. Renubala Devi	Head Clerk-cum-Cashier
N. Bidyakanta Meetei	L.D.C.
Thiyam Seema Devi	O.A. (Dean, School of Business Studies, DMU)
Premananda Loitam	O.A. (Department of Commerce, DMU)
A. Varoonkumar Singh	MTS
Abhichand Asem	MTS
Sagolsem Romesh	MTS
K. Binoy Meitei	Chowkidar

### NON TEACHING (ENGAGED) STAFF

Ayekpam Ratan Singh	Office Asst. & Warden, Boys Hostel
Rajkumari Nomita Devi	Counter Attendant (Library)
A. Hemanta Singh	Bookman
Y. Iboton Singh	Peon
Yengkokpam Surajkanta Singh	Laboratory Assistant
K. Kirankumar Meitei	Chowkidar
Th. Deben Singh	Chowkidar, Western Block
N. Priabati Devi	Chowkidar (MOBC Hostel)
O. Ratan Singh	Chowkidar (Boys' Hostel)
L. Brojen Singh	Gardener (New Block)
K. Bembam	Sweeper (Main Block)







DHANAMANJURI  
UNIVERSITY

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**D.M. COLLEGE OF COMMERCE, IMPHAL**  
**DHANAMANJURI UNIVERSITY**

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