

**2021**  
(December)

**B.B.A. 1<sup>st</sup> Semester**

**(Fundamental of Management and Organisational Behaviour)**

Full Marks: 80

1. **Each question carries 5 marks. Answer any 8.** 8x5= 40
- a. Write a note on scientific management.
  - b. "A manager plans, organizes, staffs, directs and controls." Discuss.
  - c. Do you think principles of management are applicable to all organizations? Justify your answer.
  - d. What are planning premises? Explain.
  - e. Why is planning called the primary function of management? Elaborately discuss the process of planning.
  - f. Define the concept of managerial control. Discuss the nature and significance of control.
  - g. Discuss the contributions of other disciplines to OB.
  - h. Explain the various factors influencing personality.
  - i. Write a note on Johari Window.
  - j. Explain the process of change according to Kurt Lewin.
2. **Each question carries 5 marks. Answer any 4.** 4x10= 40
- a. Discuss behavioral approach to management and differentiate it from human relations approach.
  - b. "Management is a distinct process, consisting of planning, organizing, actuating and controlling performance to determine and accomplish objectives by the use of people and resources." In the light of the above definition, explain the functions of management. State in brief the significance of management.
  - c. Define planning. Discuss its nature and significance.
  - d. Explain the process of control. Also explain the types of control.
  - e. What do you mean by motivation? Explain any two theories of motivation.
  - f. Define leadership. Explain the various leadership styles.
  - g. What do you mean by group? Explain the stages involved in group formation. Also differentiate between a group and a team.

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